

2025-2026: CCMF PRELIMINARY RESEARCH OPERATING GRANT APPLICATION GUIDELINES

The CancerCare Manitoba Foundation (CCMF) is an independent fundraising agency whose purpose is to develop resources that support CancerCare Manitoba (CCMB) in the provision of care to Manitobans with cancer and blood disorders. Upon acceptance of specific proposals, funds raised by the Foundation are granted for specific projects and equipment. The Foundation is one of CCMB's major partners and its contribution through this annual activity supports major patient and research platforms, programs, and projects.

The main objective of the operating grant competition is to support research that will ultimately become competitive and supported by national and/or international grant funding agencies.

ELIGIBILITY

- The Principal Applicant must be a CCMB staff member or a researcher with the Paul Albrechtsen Research Institute CancerCare Manitoba (“the Institute”).
- Principal Applicant(s) must have a professional degree and/or doctorate, and postdoctoral research experience or equivalent research experience (graduate degree with appropriate level of research training). Research Associates, Post-Doctoral Fellows and Graduate Students are not eligible.
- The Principal Applicant can apply for a maximum of one Project Grant **or** one Multidisciplinary Team Grant as a Principal Applicant per application round.
- The Principal Applicant can hold a maximum of one Project Grant **and** one Multidisciplinary Team Grant as a Principal Applicant at any time.
- A Principal Applicant may be a Co-Applicant on other Project or Multidisciplinary team grants.

***NEW* ONLINE APPLICATION FORMS**

A preliminary application form must be submitted electronically using the new [online form](#) by 5:00PM CDT on **October 11, 2024**.

CONTACT INFORMATION

Research Support Office
Paul Albrechtsen Research Institute
CancerCare Manitoba
CCMB-RSO@cancercare.mb.ca

GRANT CATEGORIES

PROJECT OPERATING GRANTS

- The intent of the Project Operating Grant is to support researchers to generate preliminary data for national funding applications.
- Project Operating Grants are not intended to replace nationally competitive funding.
- Collaborative projects are encouraged, and the team members can be from any disciplines relevant to the project.
- Funding will be for a maximum of 2 years, to a maximum of \$75,000 per year.
- The number of grants awarded will be subject to available funding.
- Awarded Project Operating Grants cannot be renewed after the grant period is complete.

MULTIDISCIPLINARY TEAM OPERATING GRANTS

- The intent of the Multidisciplinary Team Operating Grant is to encourage collaboration and develop research teams to tackle problems with a large unmet clinical/research need.
- Priority will be given to applications that support innovative ideas with significant translational potential.
- Priority will be given to applications that provide the potential for future national funding.
- For the purposes of this grant competition, it is expected that the application will address the research question from at least two (2) of the following three (3) research categories, and that the aims related to each of these will be clearly identified:
 - (i) Fundamental and translational,
 - (ii) Clinical,
 - (iii) health services, implementation, epidemiology, or patient experience.
- Teams must include at least one applicant from each of the categories in the proposal. The applicant and each co-applicant must be identified with a specific aim. Applicants and co-applicants can contribute to more than one aim.
- Investigators may participate as Co-Applicants on more than one Multidisciplinary Team Operating Grant application.
- Funding will be for a maximum of 3 years, to a maximum of \$150,000 per annum.
- The number of grants awarded will be subject to available funding.
- Subject to funding, awarded Multidisciplinary Team Operating Grants may be considered for competitive renewal following the end of the initial grant period.

APPLICATION PROCESS

A preliminary application form must be submitted electronically using [online form](#) by 5:00PM CDT on **October 11, 2024**. Late applications will not be accepted. In addition to the online information required, a proposal should be uploaded via the online application:

Clinical or Research Value Proposition (CVP/RVP):

Document Format

- Header: Surname of Principal Applicant, Project Title
- File format: Attach a Word document (Calibri 11-point font)

Proposal Format

- Proposal narrative: Maximum 2 pages. No additional figure/table/document attachments are permitted.
- Proposal narrative headings (Clinical or Research Value Proposition: CVP/RVP):
 1. Identify the need: e.g. what “problem” are you trying to solve?
 2. Identify the value and benefits: be as specific as possible
 3. Expected outcomes (hypothesis or specific aims): be as specific as possible
 4. How will this leverage or lead to external funding, partnerships, or collaborations?
 5. How does this align with CCMB organizational and research strategic priorities?

CRITERIA

Preliminary application priority will be given to applications that demonstrate the best clinical or research value proposition. A clinical or research value proposition (CVP/RVP) is a promise of clinical or research value to be delivered. The CVP/RVP is a clear statement that:

- explains how your proposal solves a problem or improves the system (relevancy),
- delivers specific benefits (quantifiable clinical or research value),
- provides a compelling reason for why your proposal should be approved.

You should address each of these criteria in your proposal:

1. Helps address one or more specific goals identified in the [Roadmap to Cancer Control for Manitoba](#)
2. Helps leverage further funds or reduce reliance on internal funding, including but not limited to partnership opportunities.
3. Helps evaluate technology, tools, data, and processes to improve organizational effectiveness.
4. Maintains or develops programs of strategic importance to CCMB/CCMF but which may fall outside Manitoba Health’s funding envelope.

Preliminary applications will be reviewed by an internal CCMB committee chaired by the Chief of Research Administration and Operations. This committee will determine which applicants will be invited to submit a Full Application.

Preliminary applications will also be reviewed based on the following criteria:

- 1) Alignment of the application with CCMB strategic priorities.
- 2) Evidence in the application of collaboration within the CCMB.
- 3) History of Tri-Agency Operating Grant Applications [CIHR, NSERC, SSHRC] as the nominated Principal Investigator, Principal Investigator, or Co-Applicant, in the last 3 years, outcome and score.
- 4) Consideration for principal applicants as new investigators based on time from first academic appointment (less than or equal to 5 years).
- 5) Outcomes from previous CCMF operating grants held by Principal Applicant as Principal Investigator.
- 6) Participation of the Principal Applicant in CCMF fundraising activities over the last 3 years.
- 7) Contribution of the Principal Applicant to administrative service to CCMB over the last 3 years.
- 8) Evidence that the Principal Applicant and Co-Applicants have submitted their Annual Research Reports and contributed to the Annual Research Progress Report.

Additional criteria reviewed by the Committee may include:

- 9) Response of the Principal Applicant to requests for information and feedback.
- 10) Inclusion of the Institute as an affiliation in relevant publications.
- 11) Acknowledgement of the support of CCMF in relevant publications where appropriate.

Applicants will be notified by **November 12, 2024** on whether their preliminary proposal will move forward to the Full Application phase and must acknowledge and agree to submit the full applications by 5:00 PM CST on **January 10, 2025**.

Instructions on the Full Application process will be provided in advance. Where new or expanded space is required, a detailed plan indicating how this space will be acquired and funded may be requested in the full application. This is in addition to the detailed budget information required for the full grant application.