



**Minutes of the Meeting of the Members
held Thursday, February 20, 2014, 5:00 p.m. – Executive Boardroom - CCMB**

PRESENT:

Board Members:

Dr. A. Naimark, Chair (phone 5:23)	Ms. S. Boulter	Ms. S. Mazur
Mr. G. Tallon, Vice-Chair	Mr. G. Campbell	Ms. G. Paziuk
Ms. A. Kennedy, Secretary	Dr. G. Glavin	Ms. D. Samatte
Ms. J. Baldwin	Mr. D. MacDonald	Ms. A. Stenning
Ms. E. Bishop	Ms. A.M. Magnifico	

Management/Staff Members:

Dr. S. Navaratnam	Dr. R. Koul	Mr. B. Funk
Ms. V. Wiebe	Dr. C. Moltzan (5:25)	Ms. B. Smith, Recorder
Dr. J. Doyle		

Regrets:

Dr. S. Ahmed	Ms. B. Lillie, Treasurer	Ms. W. Rudnick
Dr. J. Foerster	Ms. T. Mrozek	Dr. H. Unruh (Staff)
Ms. D. Heathcote		

1.0 Welcome/Call to Order/Determination of Quorum/Approval of Agenda

1.1 Opening Remarks by Board Chair

Mr. G. Tallon served as A/Chair. The meeting was called to order at 5:08 p.m.

The agenda was reviewed.

RESOLVED that the agenda be approved as circulated.

2.0 Minutes of January 16, 2014 for Approval

The minutes of the January 16, 2014 meeting were distributed for review and approval.

RESOLVED that the minutes of the January 16, 2014 meeting be approved as circulated.

Moved, Seconded and Carried

3.0 Presentation

3.1 "Getting Started"

Dr. Sri Navaratnam, President & CEO, presented to Board on her first 45 days as President & CEO of CCMB. She addressed guiding principles/the provincial mandate,

the immediate focus, challenges to be faced, projects underway, and future plans, placing emphasis on shared/collective leadership at CCMB.

Discussion ensued surrounding staffing and financial challenges, and it was noted that the latter will be significant and unrelenting.

4.0 New Business

4.1 Items for Concurrence Without Debate – no items this month

4.2 Items for Ratification/Approval – no items this month

4.3 Items for Discussion

4.3.1 Chair

4.3.1.1 Board Meeting Evaluation Results January 16, 2014 Meeting

Evaluation results from the January 16, 2014 Board meeting were circulated with the Board agenda package.

4.3.2 Nominations & Governance Committee February 3, 2014

The Nominations & Governance Committee met on February 3, 2014. Since the last Board meeting Dr. Tricia Magsino Barnabe resigned from Board, resulting in a vacancy for Chair of the Community Advisory Council (CAC). CAC next meets on April 17, 2014.

4.3.2.1 Board Work Plan and Meeting Agendas

Circulated with the agenda package was a memorandum from the Board Chair proposing a revised approach for the Board Annual Work Plan and meeting agendas, to be instituted beginning with the March 20, 2014 Board meeting. The revised agenda is designed to reduce the number of routine matters and provide more of an opportunity for Board discussion surrounding major items such as the 2015-2019 Strategic Plan. Planning for this particular item will start at an institutional retreat being planned for the fall of 2014. Following a review, which included further suggestions to be discussed by the Nominations & Governance Committee, Board accepted the new approach as presented.

4.3.3 Finance & Audit Committee February 11, 2014

The Finance & Audit Committee met on February 11, 2014. The Chair's written report was circulated with the agenda, and the minutes will be circulated with the March 20, 2014 Board package.

4.3.3.1 Acceptance of 2013/14 Audit Plan and Proposed Fees

RESOLVED that Board approve the Audit Plan for the year ending March 31, 2014 as presented by KPMG.

Moved, Seconded and Carried

RESOLVED that Board approve the proposed audit fees for the year ending March 31, 2014.

Moved, Seconded and Carried

4.3.3.2 Approval of 2013/14 Operating Budget

CCMB's 2013/14 operating budget was prepared based on the 2013/14 Funding Letter which was received in late January 2014.

RESOLVED that Board approve the 2013/14 Operating Budget.

Moved, Seconded and Carried

4.3.4 Executive Committee February 13, 2014

The Executive Committee met on February 13, 2014. Minutes will be circulated with the March 20, 2014 Board package.

4.3.4.1 Risk Management Report Update

Circulated with the agenda package was Committee feedback pertaining to the development of the 2013 Risk Management Profile Report. Management will take this into consideration when drafting the final document, for presentation at the April Executive and Board meetings. If available before that time, the document will be circulated earlier.

5.0 Matters for Information

5.1 President/VP Reports – no further reports.

5.2 Board Committees

5.2.1 Planning Committee Minutes December 18, 2013

The December 18, 2013 Planning Committee minutes were provided for information.

5.2.2 Finance & Audit Committee Minutes January 7, 2014

The January 7, 2014 Finance & Audit Committee minutes were provided for information.

**5.2.3 Communications & Partners Relations Committee Minutes
January 7, 2014**

The January 7, 2014 Communications & Partners Relations Committee minutes were provided for information.

5.2.4 Executive Committee Minutes January 9, 2014

The January 9, 2014 Executive Committee minutes were provided for information.

5.2.5 Quality & Patient Safety Committee Minutes January 14, 2014

The minutes of the January 14, 2014 Quality & Patient Safety Committee meeting were provided for information.

5.3 Highlights of January 16, 2014 Board Meeting

Highlights of the January 16, 2014 CCMB Board of Directors meeting were circulated with today's agenda package and will be posted on the CCMB Website alongside the January 16, 2014 Board minutes.

5.4 Crown Corporations Council Spring 2014 Board Performance Training Program Schedule

The Crown Corporations Council's Spring 2014 Board Performance Training program schedule was circulated with the agenda package. Members were encouraged to participate in these sessions which address fundamental governance topics.

The meeting was adjourned at 6:35 p.m.

NEXT MEETING: Thursday, March 20, 2014 – 5:00 p.m.

Chair

Date

Secretary, Treasurer

Date