



**Minutes of the Meeting of the Members  
held Thursday, June 20, 2013, 4:30 p.m. - St. Charles Country Club  
100 Country Club Blvd.**

**PRESENT:**

**Board Members:**

|                               |                       |                        |
|-------------------------------|-----------------------|------------------------|
| Dr. A. Naimark, Chair         | Ms. S. Boulter        | Mr. D. MacDonald       |
| Mr. G. Tallon, Vice-Chair     | Dr. J. Foerster       | Ms. A.M. Magnifico     |
| Mr. L. DeJaeger, Past Chair   | Dr. G. Glavin         | Ms. G. Paziuk          |
| Mr. D. Popke, Secretary       | Ms. G. Guiboche       | Ms. W. Rudnick         |
| Ms. B. Lillie, Treasurer      | Ms. B. Hoffer-Steiman | Ms. D. Samatte         |
| Ms. T. Magsino Barnabe (5:03) | Ms. A. Kennedy        | Ms. A. Stenning (5:05) |
| Ms. E. Bishop                 | Mr. B. Lee            |                        |

**Management/Staff Members:**

|                        |                  |                        |
|------------------------|------------------|------------------------|
| Dr. D. Dhaliwal (5:05) | Ms. P. Aitchison | Ms. B. Smith, Recorder |
|------------------------|------------------|------------------------|

**Regrets:**

|                 |              |                |
|-----------------|--------------|----------------|
| Mr. G. Campbell | Dr. F. Shore | Mr. J. Peitsch |
| Ms. T. Mrozek   |              |                |

**1.0 Welcome/Call to Order/Determination of Quorum/Approval of Agenda**

**1.1 Opening Remarks by Board Chair**

The Chair called the meeting to order at 4:37 p.m. A quorum was achieved.

A welcome was extended to Ms. Elaine Bishop, the new WRHA appointee to the CCMB Board.

The agenda was reviewed.

***RESOLVED that the agenda be approved as circulated.***

**2.0 Minutes of May 16, 2013 for Approval**

The minutes of the May 16, 2013 meeting were distributed for review and approval.

***RESOLVED that the minutes of the May 16, 2013 meeting be approved as circulated.***

***Moved, Seconded and Carried***

### **3.0 New Business**

#### **3.1 Items for Concurrence Without Debate**

##### **3.1.1 Granting of Privileges**

***RESOLVED that medical staff privileges be granted as presented.***

***Moved, Seconded and Carried***

#### **3.2 Items for Ratification/Approval**

##### **3.2.1 Audited 2012/2013 Financial Statements & Auditor's Report**

***RESOLVED that Board approve the audited financial statements for CCMB for the 2012/2013 fiscal year.***

***Moved, Seconded and Carried***

#### **3.3 Items for Discussion**

##### **3.3.1 Chair**

###### **3.3.1.1 Board Meeting Evaluation Results May 16, 2013 Meeting**

Evaluation results from the May 16, 2013 Board meeting were circulated with the Board agenda package.

Discussion ensued regarding types of presentations for future Board meetings. It was agreed that the Nominations & Governance Committee discuss this further with a view to providing Board with some general guidance on prioritization of topics.

##### **3.3.2 President and CEO – no update provided**

##### **3.3.3 Nominations & Governance Committee June 3, 2013**

###### **3.3.3.1 Board & Committee Appointments**

The Nominations & Governance Committee met on June 3, 2013 and reviewed vacancies for Board and committees.

***RESOLVED THAT Board endorse the following appointments:***

***Dr. Arnold Naimark: three-year term as a Corporation appointee to the Board (from Ministerial appointee);***

***Don MacDonald: renewal of three-year term as a Corporation appointee to the Board;***

***Susan Boulter and George Campbell: renewal of three-year terms, one as a Ministerial appointee to the Board (from Corporation appointee) and the other a Corporation appointee;***

***Gina Guiboche: leave of absence from September 2013 – June 2014, with a recommendation for a three-year renewal reappointment to follow upon her return (Ministerial appointee);***

***Alyson Kennedy: Secretary of the Board;***

***Dr. Fred Shore: Chair of the Communications & Partners Relations Committee;***

***Susan Boulter: Chair of the Planning Committee;***

***Anna Maria Magnifico: Chair of the Quality & Patient Safety Committee; and***

***Greg Tallon: member of the Planning Committee.***

***Moved, Seconded and Carried***

A letter will be sent to the Minister of Health to seek the approval of the Lieutenant-Governor in Council for the proposed Board member appointment changes.

Inquiries will be made over the summer regarding committee involvement by the new Board members, and an orientation program organized prior to the September 19<sup>th</sup> Board meeting.

### **3.3.4 Finance & Audit Committee June 13, 2013**

The Finance & Audit Committee met on June 13, 2013. CCMB's external auditors attended this meeting and presented their annual report, following which the Committee recommended approval of the audited financial statements for CCMB for the 2012/13 fiscal year. The Chair's written report will be posted on the Board portal.

### **3.3.5 Executive Committee June 13, 2013**

The Executive Committee met on June 13, 2013. Minutes will be circulated with the September 19, 2013 Board package.

### **3.3.6 Planning Committee June 10, 2013**

The Planning Committee met on June 10, 2013. Discussions continue with respect to site options for the new CCMB building.

### **3.3.7 Quality and Patient Safety Committee June 18, 2013**

The Quality and Patient Safety Committee met on June 18, 2013. There were no new critical incidents to report since the May 14, 2013 meeting.

Dr. D. Turner presented on "Measuring Quality Indicators from a Population, and System, Perspective", which included information from the latest Community Health Assessment.

### **3.3.8 Community Advisory Council June 20, 2013**

The Community Advisory Council met this morning and received presentations on three CCMB programs including Palliative Care Research, the BreastCheck Screening Program and Volunteer Services Program.

## **4.0 Matters for Information**

### **4.1 President and CEO Quarterly Report**

A monthly President and CEO report was circulated today and posted on the Board portal.

### **4.2 Board Committees**

#### **4.2.1 Finance & Audit Committee Minutes May 7, 2013**

The minutes of the May 7, 2013 Finance & Audit Committee meeting were provided for information.

#### **4.2.2 Executive Committee Minutes May 10, 2013**

The minutes of the May 10, 2013 Executive Committee meeting were provided for information.

#### **4.2.3 Planning Committee Minutes May 13, 2013**

The minutes of the May 13, 2013 Planning Committee meeting were provided for information.

#### **4.2.4 Quality & Patient Safety Committee Minutes May 14, 2013**

The minutes of the May 14, 2013 Quality & Patient Safety Committee meeting were provided for information.

#### **4.2.5 Communications & Partners Relations (CPR) Committee Minutes May 21, 2013**

The draft minutes of the May 21, 2013 Communications & Partners Relations (CPR) Committee meeting were provided for information.

### **4.3 Program or Service Unit Reports**

Program or service unit reports circulated as per the Board Annual Work Plan included:

4.3.1 CCMB 2012/13 Annual Report Update

4.3.2 Nursing Annual Report

Regarding the second report, which included an attachment on patient volumes at the MacCharles and St. Boniface sites, an updated version will be distributed to Board, which also includes figures at the Victoria General Hospital, to provide a more complete picture.

#### **4.4 Other**

##### **4.4.1 Listing of 2013-2014 Board & Committee Meeting Dates**

A listing of 2013-2014 Board & Committee meeting dates was provided for information.

##### **4.4.2 Highlights of May 16, 2013 Board Meeting**

Highlights of the May 16, 2013 CCMB Board of Directors meeting were circulated with today's agenda package and will be posted on the CCMB Website alongside the May 16, 2013 Board minutes.

#### **4.5 Recognition of Departing Board Members**

***RESOLVED that Board recognize Ms. V. Derenchuk, Mr. B. Lee, and Mr. D. Popke for their contributions to CCMB on the completion of their respective terms on the Board.***

***Moved, Seconded and Carried***

#### **5.0 Private Meeting**

##### **5.1 Board and President & CEO**

Board went into an in camera session with the President & CEO at 5:25 p.m.

##### **5.2 Board Only**

Board went into an in camera session at 5:55 p.m.

#### **6.0 Conclusion**

The meeting was adjourned at 6:08 p.m.

**NEXT MEETING: Thursday, September 19, 2013 – 5:00 p.m.**

\_\_\_\_\_  
**Chair**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Secretary, Treasurer**

\_\_\_\_\_  
**Date**