



**Minutes of the Meeting of the Members
held Thursday, June 21, 2012, 4:30 p.m. – Executive Boardroom - CCMB**

PRESENT:

Board Members:

Dr. A. Naimark, Chair	Mr. G. Campbell	Mr. D. MacDonald
Mr. G. Tallon, Vice-Chair	Ms. V. Derenchuk	Ms. A.M. Magnifico
Mr. L. DeJaeger, Past Chair	Dr. J. Foerster	Ms. G. Paziuk
Mr. D. Popke, Secretary	Ms. G. Guiboche	Ms. D. Samatte
Ms. B. Lillie, Treasurer	Ms. B. Hoffer-Steiman	Dr. F. Shore
Ms. T. Magsino Barnabe	Mr. B. Lee	Dr. D. Wall
Ms. S. Boulter		

Management/Staff Members:

Dr. D. Dhaliwal	Ms. P. Aitchison
Mr. J. Peitsch (5:40)	Ms. B. Smith, Recorder

Regrets:

Ms. J. Cox	Ms. A. Kennedy
Dr. G. Glavin	Ms. A. Stenning

1.0 Welcome/Call to Order/Determination of Quorum/Approval of Agenda

1.1 Opening Remarks by Board Chair

1.1.1 Welcome New Members/Introductions

The Chair called the meeting to order at 4:35 p.m. A quorum was achieved.

A welcome was extended to Dr. F. Shore and Ms. G. Paziuk, new Minister of Health appointees to the Board.

The agenda was distributed for review and approval.

RESOLVED that the agenda be approved.

Moved, Seconded and Carried

2.0 Minutes of May 17, 2012 for Approval

The minutes of the May 17, 2012 meeting were distributed for review and approval.

RESOLVED that the minutes of the May 17, 2012 meeting be approved as circulated.

Moved, Seconded and Carried

3.0 New Business

3.1 Items for Concurrence Without Debate

3.1.1 Granting of Privileges

RESOLVED that Board approve the granting of privileges as presented.

Moved, Seconded and Carried

3.2 Items for Ratification/Approval

3.2.1 Funding Letter from Manitoba Health

CCMB received a 2012/2013 preliminary funding letter from Manitoba Health on June 7, 2012. A new requirement this year is a funding allocation plan to be submitted to Manitoba Health by July 31, 2012.

RESOLVED that review and approval of the response to the June 6, 2012 funding letter be delegated to the Executive Committee on the understanding that other Board Members who are able to participate will be invited to attend.

Moved, Seconded and Carried

3.2.2 2012/13 Final Annual Operating Budget

RESOLVED that the Board delegate to the Executive Committee approval of a revised 2012/13 draft budget for submission to Manitoba Health by July 31, 2012.

Moved, Seconded and Carried

3.2.3 Audited 2011/2012 Financial Statements & Auditor's Report

RESOLVED that Board approve the audited financial statements for CCMB for the 2011/2012 fiscal year.

Moved, Seconded and Carried

3.3 Items for Discussion

3.3.1 Chair

- the Chair noted that Board meeting evaluation results will be included in future Board agenda packages

3.3.2 President and CEO

- the President and CEO presented several motions for Board consideration

RESOLVED that given the tobacco industry continues to promote a highly addictive lethal product that has caused premature cancer deaths of thousands of Manitobans, CancerCare Manitoba strongly supports the Manitoba government's efforts to recover costs related to tobacco related diseases from tobacco companies.

Moved, Seconded and Carried (one abstention)

RESOLVED that CancerCare Manitoba reiterate its ongoing support of collaborative efforts in Manitoba coordinated by the Manitoba Tobacco Reduction Alliance (MANTRA) to eliminate the use of tobacco.

Moved, Seconded and Carried

RESOLVED that the Board of Directors of CancerCare Manitoba accept the recommendation of both the Advisory Board of the Manitoba Institute of Cell Biology (MICB) and the President & Chief Executive Officer of CCMB to appoint Dr. Spencer Gibson as Director of Research at the Manitoba Institute of Cell Biology for the term of April 1, 2012 to March 31, 2015.

Moved, Seconded and Carried

- a special report by the President & CEO was circulated to Board today regarding:

- (1) Pan Canadian Infrastructure Program: Cancer Clinical Trials
 - motion proposed that would enable CCMB to participate in a Pan Canadian Infrastructure Program to support and enhance participation in cancer clinical trials

RESOLVED that the Board of Directors of CancerCare Manitoba approve in principle the continued exploration of CancerCare Manitoba's participation in the proposed Pan Canadian Infrastructure Program for cancer clinical trials which will require operational investment by CCMB for the next five years, the amounts of which are yet to be determined.

Moved, Seconded and Carried

- Board will receive a special presentation on Clinical Trials in future

- (2) Wait Times Alliance Report (published June 19, 2012) - CCMB Perspective
 - this is a report published annually by a consortium of medical professionals on wait times in health care in Canada
 - a small component of this relates to federal benchmarks in radiation therapy
 - since the inception of this benchmarking (2004), CCMB has continuously been fully compliant

3.3.3 Executive Committee

The Executive Committee met on June 13, 2012

- the recent amalgamation of Regional Health Authorities (RHAs) has resulted in delays respecting CCMB's Medical Staff By-laws and Medical Advisory Board, however, Manitoba Health today approved the Medical Staff By-laws on an interim basis, while CCMB and Manitoba Health discuss a more consistent provincial approach concerning By-laws

3.3.4 Nominations & Governance Committee

A written report on the June 13, 2012 Nominations & Governance Committee meeting was circulated with the agenda.

RESOLVED that Board adopt revised terms of reference for the CCMB Planning Committee, Communications & Partners Relations Committee, and Community Advisory Council, as recommended by the Nominations & Governance Committee.

Moved, Seconded and Carried

3.3.5 Finance and Audit Committee

A written report on the June 12, 2012 Finance & Audit Committee meeting was circulated with the agenda.

RESOLVED that KPMG LLP Chartered Accountants be appointed as the external auditors for CCMB for 2012/2013.

Moved, Seconded and Carried

A discussion was held that the Finance & Audit Committee may wish to consider, as part of its annual recommendation of external auditors, whether on periodic or other basis that there should be a full review to determine if there is merit in issuing a request for proposal of external auditing services.

3.3.6 Quality and Patient Safety Committee

A written report on the June 19, 2012 Quality & Patient Safety Committee meeting was circulated today.

4.0 Matters for Information

4.1 President and CEO Monthly Report

The President & CEO's Monthly Report was circulated with the Board agenda for information.

4.2 Board Committees

4.2.1 Finance & Audit Committee Minutes May 8, 2012

The minutes of the May 8, 2012 Finance & Audit Committee meeting were provided for information.

4.2.2 Executive Committee Minutes May 10, 2012

The minutes of the May 10, 2012 Executive Committee meeting were provided for information.

4.2.3 Quality & Patient Safety Committee Minutes May 15, 2012

The minutes of the May 15, 2012 Quality & Patient Safety Committee meeting were provided for information.

4.2.4 Communications & Partners Relations Committee Minutes May 30, 2012

The minutes of the May 30, 2012 Communications & Partners Relations Committee meeting were provided for information.

4.3 Program or Service Unit Reports

Program or service unit reports circulated as per the Board Annual Work Plan included:

4.3.1 Quality & Patient Safety Report

4.3.2 CCMB 2011/12 Annual Progress Report

4.4 Other

4.4.1 Listing of 2012-2013 Board & Committee Meeting Dates

A listing of 2012-2013 Board & Committee meeting dates was provided for information.

4.4.2 Capital Developments

Circulated with the Board agenda package was an update on capital developments with attached CCMB Infrastructure Impact Assessment.

4.4.3 CCMB Fact Sheet

Deferred to September 20, 2012 meeting.

4.4.4 Highlights of May 17, 2012 Board Meeting

Highlights of the May 17, 2012 CCMB Board of Directors meeting were circulated with today's agenda package and will be posted on the CCMB Website alongside the May 17, 2012 Board minutes.

5.0 Private Meeting

5.1 Board and President & CEO – none

5.2 Board Only

Board went into an in camera session at 5:55 p.m.

6.0 Conclusion

The meeting was adjourned at 5:55 p.m. following which Board went into an in camera session.

NEXT MEETING: Thursday, September 20, 2012 – 5:00 p.m.

Chair

Date

Secretary, Treasurer

Date