



**Minutes of the Meeting of the Members  
held Thursday, April 19, 2012, 5:00 p.m. – Executive Boardroom - CCMB**

**PRESENT:**

**Board Members:**

Dr. A. Naimark, Chair	Mr. G. Campbell	Mr. D. MacDonald
Mr. L. DeJaeger, Past Chair	Ms. V. Derenchuk	Ms. A.M. Magnifico
Mr. D. Popke, Secretary	Dr. G. Glavin	Ms. A. Stenning
Ms. B. Lillie, Treasurer	Ms. B. Hoffer-Steiman	Mr. G. Tallon
Dr. T. Magsino Barnabe	Mr. B. Lee	Dr. D. Wall
Ms. S. Boulter		

**Management/Staff Members:**

Dr. D. Dhaliwal	Ms. P. Aitchison	Ms. B. Smith, Recorder
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**REGRETS:**

Ms. J. Cox	Ms. G. Guiboche	Mr. J. Peitsch
Dr. J. Foerster	Ms. A. Kennedy	

**1.0 Welcome/Call to Order/Determination of Quorum**

The Chair called the meeting to order at 5:18 p.m. A quorum was achieved.

**1.1 Transition of Board Chair Position**

- The Past Chair welcomed Dr. Naimark as the new Chair effective April 1, 2012.
- On behalf of Board, D. MacDonald presented L. DeJaeger with an engraved plaque/gavel in appreciation for chairing Board over the past 3 years

**1.2 Round Table Introductions – were made**

**2.0 Opening Remarks by Board Chair**

The Board Chair made mention of two events, as posted on the Diligent calendar, that members are encouraged to participate in:

- April 28<sup>th</sup> CCMB Staff Recognition Event at The Gates on Roblin, which recognizes staff long service awards and peer recognition awards; keynote speaker is Mr. Jim Ludlow, President & CEO of True North Sports and Entertainment
- May 15<sup>th</sup> CCMB Volunteer Recognition Event at St. Charles Country Club, which recognizes the volunteer contributions of those, including CCMB Board members, who donate their time to programs/initiatives at CCMB

### **3.0 Special Presentation**

#### **3.1 First Nations, Metis and Inuit Cancer Control Update**

Ms. K. Leary, Director of Development, First Nations, Metis and Inuit Cancer Control Program, updated the Board on this CCMB program.

- Fifteen percent of Manitoba's population reports Aboriginal (First Nations, Metis or Inuit) identity
  - o Between 1996-2006, Manitoba's Aboriginal population increased by 36%, 12 times the growth of all other Manitobans
- Cancer rates are rising in the Aboriginal population due to high negative risk factors, limited early detection, and significant barriers to health and cancer care faced by this population
- Goals of the First Nations, Metis and Inuit Cancer Control program are to engage and collaborate at a grassroots level; improve access; increase knowledge and awareness; create a culturally safe environment; and collaborate to enhance cancer surveillance
- Transforming the Cancer Patient Journey initiative deals with the Aboriginal cancer issue through its Vulnerable Cancer Patients Working Group

### **4.0 Agenda and Minutes**

#### **4.1 Agenda**

- 4.1.1 Identification of Items from Sections 5 and 8 to be transferred to Sections 6 or 7 - none**
- 4.1.2 Identification of Items of other business to be added to the agenda - none**
- 4.1.3 Approval of the Agenda**

The agenda was distributed for review and approval.

***RESOLVED that the agenda be approved.***

***Moved, Seconded and Carried***

#### **4.2 Minutes of March 15, 2012 Meeting for Approval**

The minutes of the March 15, 2012 meeting were distributed for review and approval.

***RESOLVED that the minutes of the March 15, 2012 meeting be approved as circulated.***

***Moved, Seconded and Carried***

#### **4.2.1 Sample Document for Posting on the CCMB Website**

Circulated with the agenda package for discussion by Board was a sample document providing highlights of the last Board meeting. The intent is for such a document to soon accompany Board minutes on the CCMB website. Feedback was provided, and further refinements will be made with a view to posting the April minutes and highlights on the website.

## **5.0 Matters for Concurrence Without Debate**

### **5.1 Medical Staff Appointments – none today**

## **6.0 Matters for Discussion and Approval**

### **6.1 Finance & Audit Committee Report**

Circulated with the agenda package was a Sample Board Committee Report on the April 10, 2012 Finance & Audit Committee meeting. Providing background information and recommendations for Board consideration, it was proposed and agreed that this template be utilized in future by all Board committee Chairs and respective staff leads in updating and forwarding action items to Board.

#### **6.1.1 CCMB Infrastructure Grant Requests to CCMF**

***RESOLVED that Board accept the Finance & Audit Committee recommendation that funding in the amount of \$4,951,194 be formally requested from the Project Grants and Awards Committee of the CCMF Board for the grant applications summarized in the document circulated with the agenda, and if additional monies become available throughout the course of the funding application period (June 2012 – July 2013), CCMB further requests \$218,480 for six additional grants that have been deemed a high priority.***

***Moved, Seconded and Carried***

#### **6.1.2 Financial Operating Statements at February 29, 2012**

***RESOLVED that Board approve the Financial Statements at February 29, 2012.***

***Moved, Seconded and Carried***

## **7.0 Matters for Discussion**

### **7.1 President and CEO (Special Items)**

- The President & CEO noted that the Province of Manitoba budget speech delivered on April 17, 2012 included two special announcements which will impact CCMB to varying degrees:
  - o Regional Health Authority (RHA) Re-alignment – by the fall of 2012 the Province of Manitoba intends to reduce the number of provincial RHAs from 11 to 5
  - o Manitoba Home Cancer Drug Program (MHCDP) – this new program announced this morning, which will be managed by CCMB, will enable Manitoba cancer patients to access oral cancer and select supportive cancer drugs at no cost

### **7.2 Corporate Management Framework**

- The Chair circulated a Corporate Management Framework chart for feedback by Board.

## **8.0 Matters for Information Only**

### **8.1 President and CEO Quarterly Report**

- President & CEO's Quarterly Report was circulated with the Board agenda package for information.

### **8.2 Board Committees**

#### **8.2.1 Finance & Audit Committee March 6, 2012**

The minutes of the March 6, 2012 Finance & Audit Committee meeting were provided for information.

#### **8.2.2 Communications & Partners Relations Committee March 7, 2012**

The minutes of the March 7, 2012 Communications & Partners Relations Committee meeting were provided for information.

#### **8.2.3 Executive Committee March 8, 2012**

The minutes of the March 8, 2012 Executive Committee meeting were provided for information.

#### **8.2.4 Quality & Patient Safety Committee March 13, 2012**

The minutes of the March 13, 2012 Quality & Patient Safety Committee meeting were provided for information.

### **8.3 Program or Service Unit Reports**

Program or service unit reports circulated as per the Board Annual Work Plan included:

- 8.3.1 Quality & Patient Safety Program
- 8.3.2 BreastCheck Screening Program
- 8.3.3 Radiation Protection – Medical Physics

### **8.4 Other**

#### **8.4.1 The Navigator (April) – circulated for information**

## **9.0 Private Meeting**

### **9.1 Board and President & CEO**

Board held a private meeting with the President & CEO at 6:57 p.m.

## **10.0 Conclusion**

The meeting was adjourned at 8:05 p.m.

**NEXT MEETING: Thursday, May 17, 2012.**

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**Chair**

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**Date**

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**Secretary, Treasurer**

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**Date**